



**Gwasanaeth Democratiaeth
Democracy Service**
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Cyfarfod / Meeting

**PWYLLGOR ARCHWILIO
AUDIT COMMITTEE**

Dyddiad ac Amser / Date and Time

10.30am DYDD LLUN, 29 MEHEFIN 2009

10.30am MONDAY, 29 JUNE 2009

Lleoliad / Location

**SIAMBR ARFON/CHAMBER,
SWYDDFEYDD Y CYNGOR, PENRALLT,
CAERNARFON**

Pwynt Cyswllt / Contact Point

GWYN PARRY WILLIAMS

01286 679665

gwynparrywilliams@gwynedd.gov.uk

Dosbarthwyd/Distributed: 22-06-09

**PWYLLGOR ARCHWILIO
AUDIT COMMITTEE**

AELODAETH/MEMBERSHIP (15)

Plaid Cymru (7)

Y Cynghorwyr/Councillors

Edward Dogan
Selwyn Griffiths
Ioan Thomas

Huw Edwards
Charles W Jones

Margaret Griffith
R. L. Jones

Annibynnol/Independent (4)

Y Cynghorwyr/Councillors

Tom Ellis
Gwilym Williams

John P. Roberts

Eryl Jones- Williams

Llais Gwynedd (3)

Y Cynghorwyr/Councillors

Dafydd Ll. Hughes

Aeron Jones

Gethin G. Williams

Llafur/Labour (1)

Y Cyngorydd/Councillor

Brian Jones

Aelodau Ex-officio/Ex-officio Members

Cadeirydd ac Is-gadeirydd y Cyngor /Chairman and Vice-chairman of the Council

RHAGLEN

1. CADEIRYDD

I ethol Cadeirydd am 2009/10

2. IS-GADEIRYDD

I ethol Is-gadeirydd am 2009/10

3. YMDDIHEURIADAU

Derbyn unrhyw ymddiheuriadau am absenoldeb.

4. DATGAN BUDDIANT PERSONOL

Derbyn unrhyw ddatganiad o fuddiant personol

5. MATERION BRYS

Ystyried unrhyw fater arall sydd yn teilyngu sylw brys ym marn y Cadeirydd.

6. COFNODION

Bydd y Cadeirydd yn cynnig y dylid llofnodi cofnodion cyfarfod diwethaf o'r pwyllgor hwn, a gynhaliwyd ar 12 Mawrth 2009, fel rhai cywir.

(copi yma- papur **gwyn**)

7. DATGANIAD CYFRIFON 2008/09

Cyflwyno, er cymeradwyaeth, y datganiadau ariannol statudol (yn amodol ar archwiliad) ar gyfer 2008/09

(copi yma – papur **aur**)

8. DATGANIAD LLYWODRAETHU BLYNYDDOL CYNGOR GWYNEDD

Cyflwyno, er cymeradwyaeth, Datganiad Llywodraethu Blynyddol ar gyfer 2008/09

(copi yma – papur **melyn**)

9. CYNNYRCH YR ADAIN ARCHWILIO MEWNOL

a) Adroddiad i'w ystyried ar gais y Cadeirydd a'r Is-gadeirydd

Defnydd Is-gontractwyr, Uned Darparu Priffyrdd

Cyflwyno adroddiad yr Uwch Reolwr Archwilio a Risg

(copi yma – papur **lelog**)

(b) Cyflwyno adroddiad yr Uwch Reolwr Archwilio a Risg yn amlinellu gwaith yr Adain Archwilio Mewnol am y cyfnod rhwng 1 Mawrth a 31 Mai 2009 (copi yma – papur **pinc**)

10. CYLCH GORCHWYL ARCHWILIO MEWNOL

Cyflwyno Cylch Gorchwyl y Gwasanaeth Archwilio Mewnol i'r Pwyllgor

(copi yma – papur **glas**)

11. ADRODDIAD BLYNYDDOL Y PENNAETH ARCHWILIO MEWNOL

Cyflwyno adroddiad blynyddol 2008/09 (copi yma – papur **llwyd**)

12. STRATEGAETH GWRTH DWYLL CYNGOR GWYNEDD

Cyflwyno adroddiad yr Uwch Reolwr Archwilio a Risg

(copi yma – papur **hufen**)

13. ADOLYGIAD SWYDDFA ARCHWILIO CYMRU O WASANAETH ARCHWILIO MEWNOL CYNGOR GWYNEDD

Cyflwyno adroddiad yr archwiliwr allanol (copi yma – papur **gwyn**)

AGENDA

1. CHAIRMAN

To elect a Chairman for 2009/10

2. VICE-CHAIRMAN

To elect a Vice-chairman for 2009/10

3. APOLOGIES

To receive apologies for absence.

4. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

5. URGENT BUSINESS

To note any items that are a matter of urgency in the view of the Chairman for consideration.

6. MINUTES

The Chairman shall propose that the minutes of the last meeting of this committee, held on 12 March 2009, be signed as a true record,
(copy herewith **white** paper)

7. STATEMENT OF ACCOUNTS 2009/09

To submit, for approval, the statutory financial declarations for 2008/09
(subject to audit) for 2008/09 (copy herewith – **gold** paper)

8. GWYNEDD COUNCIL'S ANNUAL GOVERNANCE STATEMENT

To submit, for approval, the Annual Governance Statement for 2008/09
(copy herewith – **yellow** paper)

9. OUTPUT OF THE INTERNAL AUDIT SECTION

a) Report to be considered on the request of the Chairman and Vice-chairman

The Use of Sub-contractors, Highways Works Unit

To submit the report of the Senior Audit and Risk Manager
(copy herewith – **lilac** paper)

b) To submit the report of the Senior Audit and Risk Manager outlining the work of the Internal Audit Section for the period between 1 March and 31 May 2009 (copy herewith – **pink** paper)

10. INTERNAL AUDIT TERMS OF REFERENCE

To present Terms of Reference for the Internal Audit Service to the Committee (copy herewith – **blue** paper)

11. ANNUAL REPORT OF THE HEAD OF INTERNAL AUDIT

To submit the annual report for 2008/09 (copy herewith – **grey** paper)

12. GWYNEDD COUNCIL'S ANTI-FRAUD STRATEGY

To submit the report of the Senior Audit and Risk Manager (copy herewith – **cream** paper)

13. WALES AUDIT OFFICE REVIEW OF GWYNEDD COUNCIL'S INTERNAL AUDIT SERVICE

To present the report of the external audit (copy herewith – **white** paper)